



# BOSTON REGION METROPOLITAN PLANNING ORGANIZATION

Monica Tibbits-Nutt, MPO Chair | Secretary and CEO, Massachusetts Department of Transportation  
Tegin Leigh Teich, Executive Director, MPO Staff

Agenda posted before 4:00 PM, January 31, 2024

## Memorandum of Understanding (MOU) Update Committee Meeting

**Zoom Video Conferencing Platform:** <https://us02web.zoom.us/j/88401624112>

**February 7, 2024, 1:30 PM** (Estimated duration: 1 hour and 30 minutes, expected ending at 3:00 PM)

## Meeting Agenda

1. **Introductions**, 5 minutes
2. **Public Comments**, 5 minutes
3. **Action Item: Summary of September 20, 2023, meeting**, Vote to approve these meeting minutes, 5 minutes (posted)
4. **Summary of Conversation with Regional Transportation Authorities (RTA)**, Erin Maguire, MPO Staff: Presentation and discussion of takeaways from conversation with MetroWest Regional Transit Authority and Cape Ann Transportation Authority staff on RTA representation, 20 minutes
5. **Follow-up Items**, Abigail Cutrumbes, MPO Staff: Presentation and discussion of follow-up items requested at the January 16, 2024, committee meeting, including a high-level overview of MOUs and opportunities to influence regional policy, 20 minutes
6. **Discussion: Staff-led MOU Document Updates**, Erin Maguire, MPO Staff: Presentation and discussion of proposed updates to the MOU, 20 minutes
7. **Work Planning**, Dave Hong, MPO Staff: Presentation and discussion of the schedule of work to come, 10 minutes
8. **Members' Items**: Reports and notices by MOU members, including regional concerns and local community issues, 5 minutes
9. **Next Meeting**: February 27, 2024

**Civil Rights, nondiscrimination, and accessibility information is on page 2.**

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