



BOSTON REGION METROPOLITAN PLANNING ORGANIZATION

Monica Tibbits-Nutt, MPO Chair | Secretary and CEO, Massachusetts Department of Transportation
Tegin Leigh Teich, Executive Director, MPO Staff

NOTE: If you require any accommodations in order to participate or experience technical difficulties during the meeting, please contact Erin Maguire, MPO Staff, at emaguire@ctps.org or 857.702.3681.

Agenda posted before 4:00 PM, January 9, 2024

Memorandum of Understanding (MOU) Update Committee Meeting

January 16, 2024, 11:00 AM (Estimated duration: 1 hour and 10 minutes, expected ending at 12:10 PM)

Zoom Video Conferencing Platform: <https://us02web.zoom.us/j/87115660645>

To connect via phone, dial one of the toll-free phone numbers 877.853.5257 or 888.475.4499; follow the prompts to enter the meeting ID. The Meeting ID is 87115660645.

Meeting Agenda

- 1. Introductions**, 5 minutes
- 2. Public Comments**, 5 minutes
- 3. Action Item: August 24, 2023, Ad Hoc MOU Committee Meeting Minutes**, Vote to approve the meeting minutes, 5 minutes (posted)
- 4. Federal Regulations**, Erin Maguire, MPO Staff: Review of federal regulations related to the metropolitan transportation planning process found in the Code of Federal Regulations, 5 minutes (posted)
- 5. Review of Peer MPO MOUs**. Abigail Cutrumbes, MPO Staff: Presentation and discussion of the contents of peer MPOs' MOUs including governance structures, regional transportation authorities, advisory councils, agency collaboration, and board member education, 15 minutes
- 6. MOU Update Topics and Work Plan**, Dave Hong, MPO Staff: Presentation and discussion of a proposed work plan for the MOU Update Committee's work, 15 minutes
- 7. Discussion Topics**, Dave Hong MPO Staff: Discussion on various topics including the proposed engagement strategy for MOU updates, 10 minutes
- 8. Members' Items:** Reports and notices by MPO members, including regional concerns and local community issues, 5 minutes

Civil Rights, nondiscrimination, and accessibility information is on page 3.

9. Next Meetings, 5 minutes

- a. Wednesday, February 7, 2024, from 12:30–2:00 PM
- b. Wednesday, February 21, 2024, from 12:30–2:00 PM

Meeting materials are posted on the MPO's meeting calendar webpage at bostonmpo.org/calendar/month.

Times reflect the expected duration of each item and do not constitute a schedule.

Meeting locations are accessible to people with disabilities and are near public transportation. Upon request (preferably two weeks in advance of the meeting), every effort will be made to provide accommodations such as assistive listening devices, materials in accessible formats and in languages other than English, and interpreters in American Sign Language and other languages. Please contact MPO staff to request these services. See below for contact information.

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Title VI Specialist, Boston Region MPO, 10 Park Plaza, Suite 2150, Boston, MA 02116
civilrights@ctps.org

By Telephone:

857.702.3700 (voice)

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- **Relay Using TTY or Hearing Carry-over:** 800.439.2370
- **Relay Using Voice Carry-over:** 866.887.6619
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