

Draft Memorandum for the Record Boston Region Metropolitan Planning Organization Unified Planning Work Program Committee Meeting Summary

August 18, 2022, Meeting

9:00 AM-9:20 AM, Zoom Video Conferencing Platform

Derek Krevat, Chair, representing Jamey Tesler, Secretary of Transportation and Chief Executive Officer of the Massachusetts Department of Transportation (MassDOT)

Decisions

The Boston Region Metropolitan Planning Organization's (MPO) Unified Planning Work Program (UPWP) Committee agreed to the following:

- Approve the summary of the June 15, 2022, meeting
- Move the Federal Fiscal Year (FFY) 2023 UPWP to the MPO board for endorsement
- Move the FFY 2022 UPWP Amendment Two to the MPO board for endorsement

Materials

Materials for this meeting included the following:

1. Meeting summary of the June 15, 2022, meeting
2. Draft FFY 2023 UPWP
3. FFY 2022 UPWP with Amendment Two

Meeting Agenda and Summary of Discussion

1. Introductions

See page 4.

2. Public Comments

There were none.

3. Meeting Summary of June 15, 2022, Meeting—*Approval of this summary*

A motion to approve the summary of the June 15, 2022, meeting was made by the Metropolitan Area Planning Council (Eric Bourassa) and seconded by the Inner Core Committee (City of Somerville/Tom Bent). The motion carried.

4. Action Item: Vote to Move Draft Federal Fiscal Year (FFY) 2023 UPWP to MPO Board for Endorsement—*Sandy Johnston, MPO Staff*

S. Johnston presented the complete draft of the FFY 2023 UPWP and reviewed the comments received during the public comment period. The comments were included in Appendix B of the UPWP, including those that were received from MassDOT's Office of Transportation Planning, Ms. Lucia Dolan, the Regional Transportation Advisory Council, and the 495/MetroWest Partnership. The completed draft additionally included minor text edits throughout the document, confirming budget numbers and ensuring consistency, as well as the addition of a project for the MPO's work on the Bus Network Redesign in Chapter 5.

Discussion

Joy Glynn (MetroWest Regional Transit Authority) asked how regional transit authorities could apply for funds in the UPWP. S. Johnston replied that he will follow up with her offline, and he noted that, generally, staff solicit study ideas in the fall from regional stakeholders, so that may be the time to discuss funding opportunities.

D. Krevat asked whether the potential increases in MAPC funding will be addressed through amendments over the next fiscal year. E. Bourassa replied in the affirmative.

Len Diggins (Regional Transportation Advisory Council) asked if he could be sent a list of MAPC's studies for the next year. E. Bourassa stated that he will follow up with that list offline, and he added that MAPC studies can be found in Chapter 7 of the document.

Vote

A motion to move the FFY 2023 UPWP to the MPO board for endorsement was made by the Metropolitan Area Planning Council (Eric Bourassa) and seconded by the Inner Core Committee (City of Somerville/Tom Bent). The motion carried.

5. Action Item: Vote to Move FFY 2022 UPWP Amendment Two to MPO Board for Endorsement—*Sandy Johnston, MPO Staff*

S. Johnston discussed the proposed Amendment Two to the FFY 2022 UPWP, concerning fourth quarter budget adjustments, for which a public comment period had just been completed. S. Johnston reviewed the reasoning behind the proposed amendment: namely, staff are required to make predictions on work and budgets about 18 months before work actually begins and there have been issues with staff attrition, both of which have resulted in a need to adjust certain line items to better fit evolving project and line-item needs. Additionally, this amendment corrects a budget number for the Long-Range Transportation Plan line item.

Vote

A motion to move the FFY 2022 UPWP Amendment Two to the MPO board for endorsement was made by the Metropolitan Area Planning Council (Eric Bourassa) and seconded by the Inner Core Committee (City of Somerville/Tom Bent). The motion carried.

6. Members Items

T. Bent and D. Krevat thanked staff for their work on developing the UPWP this year.

7. Next Meeting

S. Johnston stated that there is no meeting currently scheduled, but staff will reach out to members prior to the next meeting.

8. Adjourn

A motion to adjourn was made by the Metropolitan Area Planning Council (Eric Bourassa) and seconded by the Inner Core Committee (City of Somerville/Tom Bent). The motion carried.

Attendance

Members	Representatives and Alternates
Massachusetts Department of Transportation (Office of Transportation Planning)	Derek Krevat
Metropolitan Area Planning Council	Eric Bourassa
Regional Transportation Advisory Council	Lenard Diggins
At-Large City (City of Newton)	David Koses
At-Large Town (Town of Arlington)	Daniel Amstutz
City of Boston (Boston Transportation Department)	
Inner Core Committee (City of Somerville)	Tom Bent
Three Rivers Interlocal Council (Town of Norwood/Neponset Valley Chamber of Commerce)	
Three Rivers Interlocal Council (Town of Westwood)	
City of Framingham (Metrowest Regional Collaborative)	

Other Attendees	Affiliation
Joy Glynn	MetroWest Regional Transit Authority
Jennifer Rowe	Boston Transportation Department
Jon Seward	

MPO Staff/Central Transportation Planning Staff

Tegin Teich, Executive Director
Annette Demchur, Director of Policy and Planning
Hiral Gandhi, Director of Finance and Operations
Mark Abbott, Manager of Traffic Analysis and Design
Jonathan Church, Manager of Certification Activities
Sandy Johnston, MPO Staff
Logan Casey, MPO Staff
Silva Ayvazyan, MPO Staff

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