



BOSTON REGION METROPOLITAN PLANNING ORGANIZATION

State Transportation Building
Ten Park Plaza, Suite 2150
Boston, MA 02116-3968
Tel. (617) 973-7100
Fax (617) 973-8855
TTY (617) 973-7089
www.bostonmpo.org

Richard A. Davey
MassDOT Secretary and CEO
and MPO Chairman

Karl H. Quackenbush
Executive Director, MPO Staff

The Boston Region MPO is composed of:

Massachusetts Department of Transportation

Metropolitan Area Planning Council

Massachusetts Bay Transportation Authority Advisory Board

Massachusetts Bay Transportation Authority

Massachusetts Port Authority

Regional Transportation Advisory Council

City of Boston

City of Beverly

City of Everett

City of Newton

City of Somerville

City of Woburn

Town of Arlington

Town of Bedford

Town of Braintree

Town of Framingham

Town of Lexington

Town of Medway

Town of Norwood

Federal Highway Administration
(nonvoting)

Federal Transit Administration
(nonvoting)

MEMORANDUM

DATE December 15, 2011
TO MPO Members
FROM Mike Callahan, MPO Staff
RE Potential Sites for MPO Meetings Outside of Boston

During the development of its Memorandum of Understanding earlier this year, the Boston Region MPO decided to hold quarterly meetings outside of the State Transportation Building. While this will be a new practice for full board meetings, the MPO does periodically hold MPO-sponsored public workshops and how-to seminars outside of Boston. These meetings are held annually in February to kick off the development of the Transportation Improvement Program and to discuss the Unified Planning Work Program and the Long-Range Transportation Plan, and in July and August to seek comments on draft certification documents. The MPO has also held special public meetings related to the Clean Air and Mobility Program and Memorandum of Understanding. Additionally, the MPO staff regularly meets outside of Boston with the MAPC subregional groups and with organizations on its transportation equity contact list.

Listed in the following section are the cities and towns outside of Boston where MPO-sponsored public meetings have been held since July 2009. Each round of public outreach also includes at least one meeting in Boston. The purpose of this list is to help the MPO determine where to hold quarterly meetings outside of Boston in 2012.

PAST PUBLIC MEETING LOCATIONS

The MPO has held 21 public meetings outside of Boston since July 2009. When scheduling meetings outside of Boston, the staff strives to visit municipalities that have not recently hosted a meeting and to make sure meetings are held at locations throughout the MPO region. Meeting locations must also be transit accessible and accessible to persons with disabilities. The following cities and towns have recently hosted various types of MPO-sponsored public meetings:

- **Public Workshops:** Bedford, Burlington, Natick, Needham, Norfolk, Norwood, Saugus, and Woburn
- **TIP How-To Seminars:** Framingham, Hingham, Lynn, Marlborough, Peabody, and Weymouth
- **MOU Workshops:** Braintree, Framingham, Lynn, and Waltham
- **Clean Air and Mobility Program How-To Seminars:** Arlington, Braintree, and Wellesley

Please note that the following communities have each hosted two meetings in this time period: Braintree, Framingham, and Lynn.

POTENTIAL SITES FOR MPO MEETINGS OUTSIDE OF BOSTON

Listed below are several municipalities that the staff is recommending as suitable candidates for hosting an MPO meeting during the coming year. In developing this list, the staff considered the spatial distribution of potential meeting sites by ensuring that at least one municipality from each of the corridors used in the development of the needs assessment for the long-range transportation plan is considered for a meeting outside of Boston. Another criterion used to select potential sites was the location of the municipality in relation to Boston and the region's outer boundary. Presented below are municipalities that are somewhat centrally located between Boston and the MPO's boundary. The staff also researched transit accessibility. Each of the municipalities listed below has bus or rail transit service that runs within 0.25 miles of the city or town hall. Finally, the staff included only the municipalities that have not hosted an MPO-sponsored meeting since July 2009.

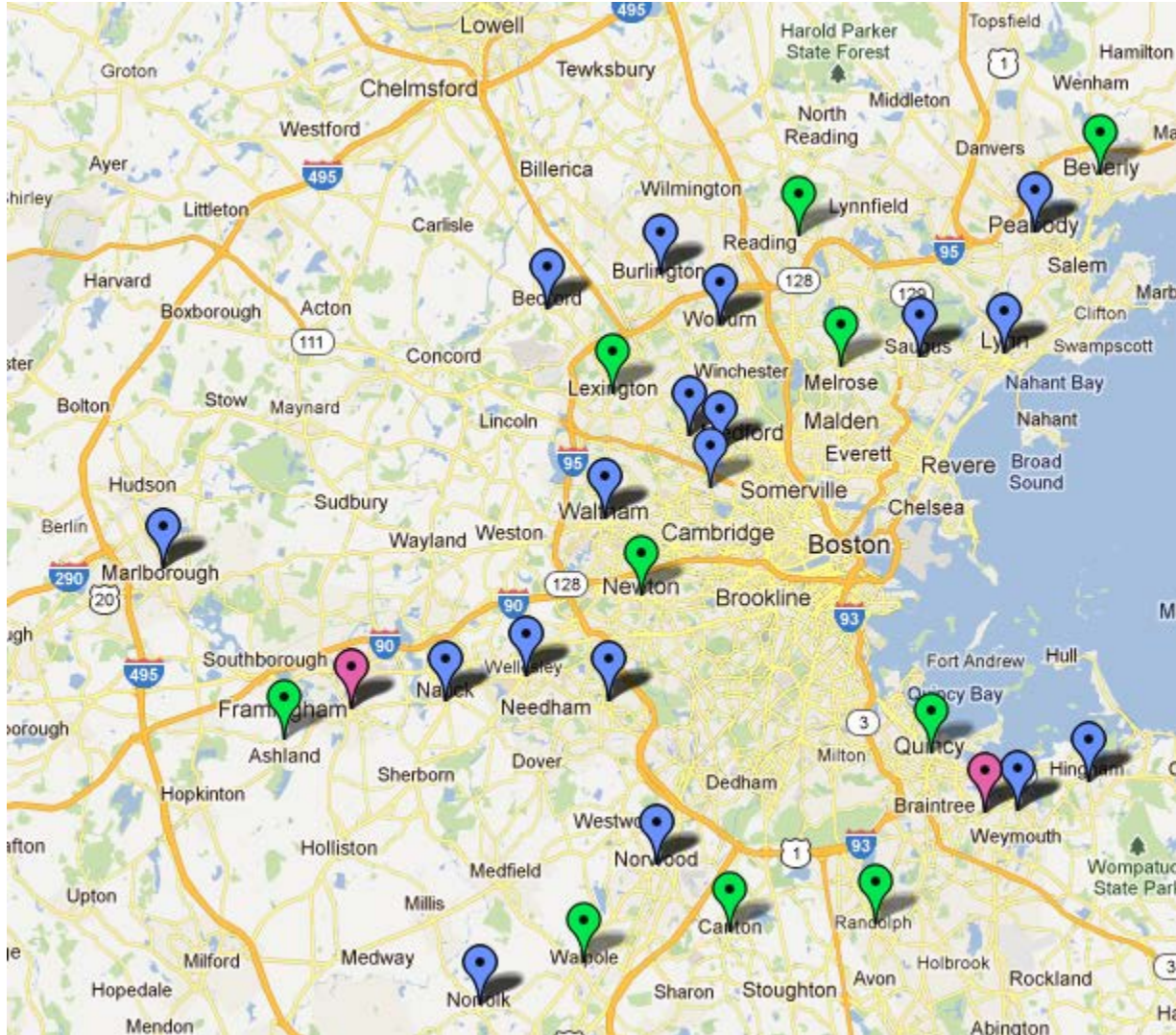
- **Northeast:** Beverly
- **North:** Melrose and Reading
- **Northwest:** Lexington
- **West:** Ashland and Newton
- **Southwest:** Canton and Walpole
- **Southeast:** Quincy and Randolph




After receiving direction from the MPO concerning the preferred locations for the 2012 meetings to be held outside of Boston, the staff will contact the mayor's or town administrator's office to request a meeting space and will work with on-site staff to make sure the building and meeting room are accessible to persons with disabilities. Those municipalities that are not selected to host an MPO meeting this year may be candidates to host an upcoming public workshop or how-to seminar. Below is a list of the suggested dates for holding MPO meetings outside of Boston in 2012.

- **First quarter:** March 1
- **Second quarter:** June 7
- **Third quarter:** September 6
- **Fourth quarter:** December 6

MPC/mpc

Past and Proposed MPO Meeting Locations Outside of Boston



-  Previously Hosted One MPO-Sponsored Meeting
-  Previously Hosted Two MPO-Sponsored Meetings
-  Proposed 2012 MPO Meeting Locations