



BOSTON REGION METROPOLITAN PLANNING ORGANIZATION

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Richard A. Davey
MassDOT Secretary and CEO
and MPO Chairman

Karl H. Quackenbush
Executive Director, MPO Staff

The Boston Region MPO is
composed of:

Massachusetts Department of
Transportation

Metropolitan Area Planning Council

Massachusetts Bay Transportation
Authority Advisory Board

Massachusetts Bay Transportation
Authority

Massachusetts Port Authority

Regional Transportation Advisory
Council

City of Boston

City of Beverly

City of Everett

City of Newton

City of Somerville

City of Woburn

Town of Arlington

Town of Bedford

Town of Braintree

Town of Framingham

Town of Lexington

Town of Medway

Town of Norwood

Federal Highway Administration
(nonvoting)

Federal Transit Administration
(nonvoting)

Agenda posted before 4:00 PM October 27, 2011

Metropolitan Planning Organization Meeting Conference Rooms 2&3, 10 Park Plaza, Boston, MA

Thursday, November 3, 2011, 10:00 AM (Estimated duration: 3 hours; estimated to end at 1:00 PM)

MEETING AGENDA

1. **Introductions**, 5 minutes
2. **Public Comments**, 10 minutes
3. **Chair's Report**, 5 minutes
4. **Committee Chairs' Reports**, 5 minutes
5. **Regional Transportation Advisory Council Report**, 5 minutes
6. **Executive Director's Report**, 5 minutes

7. **Welcome for New MPO Members**, Clinton Bench, Chair, MassDOT, *welcome and introductions*, 30 minutes

8. **Orientation for New MPO Members**, Karl Quackenbush, Executive Director; Pam Wolfe, Manager, Certification Activities; Mike Callahan, Project Manager and Specialist, MPO Staff and all MPO Members, *presentations and discussion of MPO background, function, products, practices and procedures, and schedule*, 60 minutes

9. **Signing of the MPO Memorandum of Understanding**, All Members, *all members will sign the MPO Memorandum of Understanding that took effect November 1, 2011*, 5 minutes

10. **Action Items:**
 - a. **Election of Vice Chair**, Clinton Bench, *annual election of Vice Chair*, 5 minutes
 - b. **Meeting Minutes of October 6, 2011, meeting**, Pam Wolfe, Manager, Certification Activities, MPO Staff, *approval of these meeting minutes*, 5 minutes (posted)

11. **Work Scopes**, Karl Quackenbush, Executive Director, MPO Staff, *presentation and discussion of these proposed work scopes*, 30 minutes (to be posted)
 - a. **HOV Monitoring**
 - b. **Safety and Operations Improvements at Selected Intersections**
 - c. **MBTA Systemwide Passenger Survey: Comparison of Results**

12. **State Implementation Plan Update**, Kate Fichter, Office of Transportation Planning, MassDOT, *monthly report on progress*, 5 minutes (posted)

13. **Members' Items**, *reports and notices by MPO Members, including regional concerns and local community issues*, 5 minutes

The meeting location is accessible to people with disabilities and via public transportation. Assistive listening devices and large-print materials will be available at the meeting site. Upon advance request, every effort will be made to prepare materials in other formats and in languages other than English, and to provide interpreters in American Sign Language and other languages. For assistance or accommodations, contact Mike Callahan, preferably two weeks before the meeting, at 617.973.8853 (voice), 617.973.7089 (TTY), 617.973.8855 (fax), or mcallahan@bostonmpo.org.

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